

# Application for subletting apartment

To subletting your apartment, an approval from Kalmarhem is required. Subletting without approval from Kalmarhem is a crime which could lead to getting your rental agreement terminated, as well if the approval is based in incorrect information. The application is not allowed for Youth accommodation.

Keep in mind that you, as the contract holder, are responsible for your apartment during the period of subletting. The rental agreement cannot be transferred to the subtenant. You are not allowed to charge a higher rent than the one you pay yourself. If water, electricity, internet, or such as that are included in the rent when you sublet the apartment, you may only charge for the costs that you have yourself.

Documents that support your application need to be attached, e.g. certificate of employment, information on admission or travel documents. In addition to sublet a student accommodation, you must also attach a proof of registration showing that the proposed subtenant is a full-time student at Linnaeus University. From the time Kalmarhem receives a complete application, the processing time is about three (3) weeks. Read full terms and conditions for subletting at **[kalmarhem.se](http://kalmarhem.se)**.

Address	Object number (ex: 170-2103)
Contract holder 1, first name and last name	Personal identity number
Contract holder 2, first name and last name	Personal identity number
E-mail	Phone number (mobile)
Temporary address of the contract holder	Valid from date

## Proposed subtenant

Subtenant, first name and last name		Personal identity number
Current address		
E-mail	Phone number (mobile)	

## Subletting period and reason

From (date)	To (date)
Reason for subletting	

## Signatures

I/we hereby certify that the information provided on this form is true

Contract holder 1, signature	Date
Contract holder 2, signature	Date
Proposed subtenant, signature	Date

